

**Monarch at Sea Pines Owners' Association, Inc.**

**Board of Directors Special Meeting**

**August 2, 2022**

A special meeting of Monarch at Sea Pines Owners' Association, Inc., Board of Directors was held on Tuesday, August 2, 2022, via Microsoft Teams, hosted from Marriott's Monarch, 91 North Sea Pines Drive, Hilton Head Island, South Carolina 29928.

**Present from the Board of Directors were:** Dale Henn, President; Ronald Marks, Vice President; William Klein, Treasurer; Edward Brennan, Secretary; David Eisenreich, Director; Nancy Barbee, Director and Scott Sutker, Director

**Present from Marriott Vacation Club® International, representing the Management Company, were:** Birgit Koellner-Gozlan, General Manager; Mark Heldt, Market Director of Finance; Jared Crews, Director of Engineering; Romaine Guerrini, Financial Analyst and Scott Wilson, Guest Relations Manager

**CALL TO ORDER**

Dale Henn, President, called the meeting to order at 2:04 p.m., Eastern time.

**ESTABLISHMENT OF QUORUM**

Mr. Henn announced with all Board Members present, quorum was met.

**APPOINTMENT OF RECORDING SECRETARY**

Mr. Henn appointed Scott Wilson to serve as Recording Secretary.

**PROOF OF NOTICE OF BOARD OF DIRECTORS SPECIAL MEETING**

Notice of Board of Directors Special Meeting was emailed to the Board on July 26, 2022.

**APPROVAL OF AGENDA**

**A motion was made by Edward Brennan to approve the Agenda with discussion on the MonarchOwners.com web developer lodging costs under New Business. The motion was seconded by William Klein and unanimously carried.**

**APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES**

**A motion was made by Edward Brennan to waive the reading of the May 3, 2022 Board of Directors Meeting Minutes and approve as presented. The motion was seconded by Nancy Barbee and unanimously carried.**

**OLD BUSINESS**

Birgit Koellner-Gozlan reviewed the proposed wrap around deck project.

**A motion was made by Ronald Marks to approve \$700,000 from the Reserve Fund for the wrap around deck project as presented. The motion was seconded by Edward Brennan and unanimously carried.**

**NEW BUSINESS**

**Web Developer Lodging Costs**

**A motion was made by Edward Brennan to approve spending \$500 on a Visa gift card and up to \$1,800 for lodging from the Operating Fund, for Marisa Madigan, web developer, and her family to stay at the resort. The motion was seconded by David Eisenreich and unanimously carried.**

**Announcement of Next Board of Directors Meeting**

The next Board of Directors Meeting is scheduled for October 25, 2022.

**ADJOURNMENT**

**A motion was made by Scott Sutker to adjourn the meeting at 2:47 p.m. The motion was seconded by Edward Brennan and unanimously carried.**

Submitted by:

Scott Wilson 10/24/22  
Date  
Scott Wilson  
Recording Secretary

Approved by:

Dale Henn 10/24/22  
Date  
Dale Henn  
President